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2624 GRADING SYSTEM

The system that is used to determine a student's grade at High Point Regional High School is based upon the principle that marks will reflect a student's performance with respect to ability as well as achievement of the course objectives in comparison to the achievement of other students.

To facilitate this practice, students are grouped according to their ability within the academic program and grades are weighted according to the level of the course.

A letter-grade system of marking is used to indicate the student's mastery of the objectives of the course. The letter grades and numerical equivalents are listed below.

Excellent		98-100 92-97 90-91
Above Average	В	88-89 92-87 80-81
Average	С	78-79 72-77 70-71
Below Average	D	68-69 62-67 60-61
Failure	F	50-59
X-Excused or Audit P-Pass (ungraded) I-Incomplete	To be used only with permission of the Principal	

Coefficient

A numerical co-efficient system of marking is used to indicate student performance in relation to his/her ability to achieve the objectives of the course. The co-efficients employed and their corresponding explanations are:



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- 1 Exceptional Effort
- 2 Above Average Effort
- 3 Average Effort
- 4 Below Average Effort
- 5 Little or no Effort

Grading Policy

Although each department has developed its own general grading policy, consistent with the unique requirement of its discipline(s), all such grading policies should incorporate the following factors:

- 1. Class Work: The extent to which a student performs required tasks within the classroom and the degree to which she/he contributes to the class.
- 2. Homework: The degree to which a student satisfactorily completes assignments outside of class.
- 3. Tests: Including quizzes and other evaluations used to measure performance.
- Major Projects: Including term papers and other major assignments which represent a significant requirement of the course.

Use of Incomplete

A grade of "Incomplete" may be assigned when a student has been absent for 10 or more consecutive days during a marking period and is unable to make up the required work before the end of the marking period. Such assignments of grades must be cleared by the Department Supervisor.

For other cases in which an "Incomplete" is to be assigned, clearance for such use must be given by the Principal.

Removal of Incomplete

As with any grade, the "Incomplete" is removed only by the teacher. The current policy is that such grades, if not removed within one marking period, should revert to an F. Grades are changed in two ways:



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- On the verification list sent to teacher prior to the printing of the report card for each marking period.
- 2. By a change of grade form (F-7).

Final Grade "Incomplete"

Such a grade, unless provision is made for removal, becomes permanent. The "Incomplete" remains and the student receives no credit for the course. In computing rank, the course is included as a failure. It will not be changed to F automatically, but in the case of a required course, the course must be repeated.

Computation of Grades

A complete description of the computerized process utilized for determining final averages in courses will be issued under separate cover and will include the only authorized numerical equivalents.

Attendance and Grades

Students who are excessively absent shall not receive credit for courses in which they are enrolled. Excessive absenteeism shall be defined as

- 1. greater than 18 occasions for full year course and/or
- 2. more than 9 occasions in a semester length course.

This is not a statement of permissiveness and is not intended to give license as to the number of absences which can be taken. In all classes the grade and credits earned in a course shall reflect daily participation as well as the other academic requirements.

Withdrawal/Failing Policy

Teachers may assign a final grade of "F" to students who are failing a class and elect to withdraw from it prior to its conclusion. The grade of "F" at withdrawal can be given under two circumstances:

 When the student elects to drop the class while failing and, in the opinion of the teacher this failure is due to lack of sufficient effort and motivation on behalf of the student, and/or



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2. When it is apparent the student cannot achieve a final passing grade and is permitted to drop the class before its conclusion. A final grade of failure at withdrawal must be approved by the Principal.

Adopted: 18 December 1995

